

**SPOONER MEMORIAL LIBRARY**  
Board of Trustees **Special Meeting**  
421 High Street, Spooner, WI  
February 23, 2021 at 5:00 PM  
\*Meeting held via Zoom\*

**This was a Special Meeting called to complete the DPI's Inclusivity Study  
which was needed to inform the Library's Strategic Plan.**

**A. Meeting called to order at 5pm by Kevan**

**B. Roll Call** - Kevan, Bodzislaw, Reiter, Fabert, Waltz, Hopke, Bruce

**C. APPROVAL OF PREVIOUS MINUTES - NA**

**D. APPROVAL OF MONTHLY VOUCHERS - NA**

**E. PUBLIC COMMENT - None**

**F. OLD BUSINESS -**

**1. Complete DPI Inclusivity Study for Strategic Plan.**

The Board met to complete the DPI Inclusivity report which was needed to inform the Strategic Plan. Starting on page 18 (Library Facility, Indoor Space) Kevan read the study one section at a time, which the Board then discussed. The Director recorded the scores and made any additional notes that would inform the Strategic Plan. Areas of the Study covered **The Indoor Space** -, Meeting Room/Event Space, Computers and Technology, Collection Spaces, Restrooms, Water fountains, Staff Areas, Access (possible extended hours), Library Card Registration (online access -website and catalog), **How the Library Engages with the Community** - Marketing, Community Engagement, Funding, Self Care for Library workers. The board finished the report on page 28 with the section - **Inclusive Culture at the library**. The Director will now submit all our answers on the study and give the library a scoring, feedback will be given to the board at a later date. A reflection worksheet will then be filled out by the Strategic Planning Committee. The role of the The Strategic Planning Committee is to focus on what needs to be done and what can be done to improve the Library for all the community, present day and going forward into the future.

**G. NEW BUSINESS – NA**

**H. LIBRARIAN'S REPORT – NA**

**I. FINANCIAL REPORT – NA**

**J. NEXT MEETING** – Regular Meeting, March 23, 2021 @ 5:00 p.m. via Zoom

**K. Adjourn: 6:17pm** Motion by Kevan, Second by Bruce Motion carried.

